

# S.I.T.E. ASSOCIATION OF INDUSTRY

H-16, Textile Avenue, SITE, Karachi Tel: 32562883-32560705  
E-mail: site@site-association.org Website: www.site-association.org

Monday 15<sup>th</sup> July, 2019

## THROUGH TCS COURIER

### ALL MEMBERS OF SITE ASSOCIATION OF INDUSTRY

#### NOTICE FOR ANNUAL ELECTIONS 2019-21

**Dear Sirs,**

All Members are hereby notified that the Annual Elections on six (6) seats of the retiring members of Executive Committee of SITE Association of Industry for the year 2019-21 will be held as per Rules 14 to 19 of the Trade Organizations Rules, 2013 on **Wednesday, 18<sup>th</sup> of September, 2019**, between **10:00 a.m. to 5:00 p.m. (with Lunch/Prayer's Break from 1:00 p.m. to 2:00 p.m.)**, at the Office of SITE Association of Industry, H-16, Textile Avenue, SITE, Karachi, as per **ELECTION SCHEDULE** annexed herewith duly approved by the Executive Committee of S.I.T.E. Association of Industry in its meeting held on Monday, July 15, 2019.

#### OFFICE TIMINGS:

SITE Association's office timings shall be as follows:

Monday to Friday 9:30 a.m. to 6:00 p.m.

Saturday 9:30 a.m. to 4:30 p.m.

Following members of Executive Committee shall retire on September 30, 2019 after completion of 2-years:

1. Mr. Muhammad Jawed Bilwani
2. Mr. Naveed Wahid
3. Mr. Muhammad Altaf
4. Mr. Muhammad Shoaib
5. Mr. Touseef Ahmed
6. Mr. Sanauallah Abdullah

#### **ELECTION COMMISSION**

Pursuant to Rule-16 of the Trade Organizations Rules 2013, the Executive Committee of SITE Association of Industry, simultaneously with approval of the election schedule for 2019-20, has appointed Election Commission comprising of the following three members:

- |    |                           |          |
|----|---------------------------|----------|
| 1. | Mr. Muhammad Tariq Yusuf  | Chairman |
| 2. | Mr. Iqbal Arbi            | Member   |
| 3. | Mr. Zulfiqar Ali Chaudhry | Member   |

#### **ELIGIBILITY TO VOTE**

As per provisions of Rule-15 of the Trade Organizations Rules 2013, those members who have completed at least two years of their valid membership of SITE Association as on the date of announcement of election schedule and renewed their membership by 31<sup>st</sup> March, 2019 will be entitled to cast vote.

The proprietor, partner or director of the member-firm or company, concern or a person, not below the rank of General Manager, authorized by the board of directors of public limited company or a multinational company shall be entitled to cast vote at the time of election only if name of such person has already been registered with the Secretary General and his name appears on the list of voters.

The signature obtained at the time of casting vote must tally with the specimen signature card already deposited with the Association.

**PRODUCTION OF COMPUTERIZED NATIONAL IDENTITY CARD (CNIC) OR PASSPORT**

The voters shall have to produce original and valid Computerized National Identity Card (CNIC) or Passport whose number would be recorded on the counterfoil at the time of casting vote.

**LAST DATE FOR RECEIVING CHANGES, IF ANY, REGARDING NAMES OF AUTHORISED REPRESENTATIVES IN LIST OF VOTERS**

Last date for receiving changes, if any, regarding names of authorized representatives in List of Voters is Thursday, 18<sup>th</sup> of July, 2019 upto 5:00 p.m.

**OBJECTIONS TO THE ENTRIES IN THE PROVISIONAL LIST OF VOTERS**

Provisional List of Voters will be displayed on Monday, 22<sup>nd</sup> of July, 2019. Last date to file any objections on Provisional List of Voters with Secretary General, if any, is Monday, 29<sup>th</sup> of July, 2019.

Secretary General will intimate action on the objections, if any, on Thursday, 1<sup>st</sup> of August, 2019.

**REPRESENTATIONS TO ELECTION COMMISSION AGAINST THE DECISION OF SECRETARY GENERAL**

Last date for receipt of representations to Election Commission against the decision of Secretary General, if any, is Monday, 5<sup>th</sup> of August, 2019.

**DECISION OF THE ELECTION COMMISSION ON REPRESENTATIONS**

The Election Commission will decide the dispute pertaining to the eligibility of a member aggrieved with the decision of Secretary General and intimate the same on Wednesday, 7<sup>th</sup> of August, 2019.

**LAST DATE OF FILING OBJECTIONS WITH REGULATOR OF TRADE ORGANIZATIONS AGAINST THE DECISIONS OF ELECTION COMMISSION**

Last date of filing objections with Regulator of Trade Organizations against the decision of Election Commission is Saturday, 10<sup>th</sup> August, 2019.

**DISPLAY OF FINAL LIST OF VOTERS AND ISSUANCE OF AGENDA NOTICE FOR ANNUAL GENERAL MEETING**

Display of Final List of Voters and issuance of Agenda Notice for Annual General Meeting would be on Saturday, 24<sup>th</sup> of August, 2019.

**AVAILABILITY OF NOMINATION FORMS**

Availability of Nomination forms for election of the Executive Committee members would be on Saturday, 24<sup>th</sup> of August, 2019.

**PROPOSERS, SECONDEES AND CANDIDATES**

The prescribed nomination forms filled in neatly and duly proposed, seconded by a duly registered voter and signed in the appropriate column would be filed by any person who is eligible to contest the election for the vacant posts of Executive Committee members to the Secretary General.

**FILING OF NOMINATIONS FOR ELECTION OF EXECUTIVE COMMITTEE MEMBERS**

Last date for filing of Nominations for election of Executive Committee Members is Thursday, 29<sup>th</sup> of August, 2019 upto 5:00 p.m.

**DISPLAY OF LIST OF CANDIDATES FOR EXECUTIVE COMMITTEE**

Meeting of Election Commission to scrutinize nomination papers and issuance/display of List of Candidates for Executive Committee would be on Friday, 30<sup>th</sup> of August, 2019.

## **OBJECTIONS AGAINST THE NOMINATION OF CANDIDATES FOR EXECUTIVE COMMITTEE**

Filing of objections to Election Commission against the nomination of candidates for Executive Committee is Saturday, 31<sup>st</sup> of August, 2019.

## **DECISION OF ELECTION COMMISSION ON OBJECTIONS FILED AGAINST NOMINATIONS OF CANDIDATES FOR EXECUTIVE COMMITTEE**

The Election Commission will decide on the objections filed against nominations of candidates for executive committee on Tuesday, 3<sup>rd</sup> of September, 2019.

## **LAST DATE OF FILING OF OBJECTIONS WITH REGULATOR OF TRADE ORGANIZATIONS AGAINST DECISION OF THE ELECTION COMMISSION.**

Last date of filing objections with Regulator of Trade Organizations against the decision of Election Commission is Thursday, 5<sup>th</sup> September, 2019.

## **LAST DATE OF DECISION OF REGULATOR OF TRADE ORGANIZATIONS ON THE OBJECTIONS.**

Last date of decision of Regulator of Trade Organizations on the objections is Thursday, 12<sup>th</sup> September, 2019.

## **WITHDRAWAL OF NOMINATION PAPERS**

Last date for withdrawal of nominations to avoid appearance of the name of candidates on the ballot paper is Friday, 13<sup>th</sup> of September, 2019.

## **FINAL LIST OF CANDIDATES FOR EXECUTIVE COMMITTEE**

Issuance of Final List of Candidates for Executive Committee Members is on Friday, 13<sup>th</sup> of September, 2019.

## **POLLING FOR ELECTION OF THE EXECUTIVE COMMITTEE MEMBERS**

Polling for election of the members of Executive Committee would be held on Wednesday, 18<sup>th</sup> of September, 2019 from 10:00 a.m. to 5:00 p.m. at the Office of SITE Association of Industry situated at H-16, Textile Avenue, SITE, Karachi.

## **NOMINATIONS FOR OFFICE BEARERS**

Last date for filing of nominations for election of Office Bearers i.e. President/Senior Vice President/Vice President is on Wednesday, 25<sup>th</sup> of September, 2019 upto 5:00 p.m.

## **ELECTION OF OFFICE BEARERS**

Election of President /Senior Vice President /Vice President by the members of Executive Committee for the year 2019-20 will be held on Monday, 30<sup>th</sup> of September, 2019 at 3:30 p.m. at the Office of SITE Association.

## **ANNUAL GENERAL MEETING**

The Annual General Meeting will be held on Monday, 30<sup>th</sup> of September, 2019 at 4:00 p.m. at the Office of SITE Association.

## **BY ORDER OF THE EXECUTIVE COMMITTEE**

### **DR. SYED AZHAR IBNE HASAN**

Secretary General

**Encl: Schedule of Election 2019-21**

**cc: The Regulator**

Directorate General of Trade Organizations,  
Office of Regulator of Trade Organizations, 2<sup>nd</sup> Floor, State Life Building No. 7  
Jinnah Avenue, Blue Area, Islamabad

**SCHEDULE OF ELECTION (2019-21)  
FOR EXECUTIVE COMMITTEE MEMBERS  
SITE ASSOCIATION OF INDUSTRY**

<b>S. #</b>	<b>DESCRIPTION</b>	<b>DAY</b>	<b>DATE &amp; TIME</b>
1.	Announcement of Election Schedule	Monday	15.07.2019
2.	Last date for receiving changes, if any, regarding names of authorized representatives in List of Voters	Thursday	18.07.2019
3.	Issuance/Display of Provisional List of Voters	Monday	22.07.2019
4.	Last date to file any objections on Provisional List of Voters with Secretary General, if any.	Monday	29.07.2019
5.	Intimation of action taken by the Secretary General on the objections or changes, if any, sent by members	Thursday	01.08.2019
6.	Last date for receipt of representations to Election Commission against the decision of Secretary General, if any.	Monday	05.08.2019
7.	Decision of the Election Commission on representations	Wednesday	07.08.2019
8.	Last date of filing objections with Regulator of Trade Organizations against the decisions of Election Commission.	Saturday	10.08.2019
9.	Display of Final List of Voters; and Issuance of Agenda Notice for Annual General Meeting	Saturday	24.08.2019
10.	Availability of Nomination Papers	Saturday	24.08.2019
11.	Last date for filing of nominations for election of Executive Committee Members	Thursday	29.08.2019 5:00 p.m.
12.	Supply of Final List of Voters to contesting candidates of Executive Committee	Friday	30.08.2019
13.	Meeting of Election Commission to scrutinize nomination papers and issuance/display of list of candidates for Executive Committee	Friday	30.08.2019 11:00 a.m.
14.	Filing of objections to Election Commission against the nomination of candidates for Executive Committee	Saturday	31.08.2019
15.	Decision of Election Commission on objections filed	Tuesday	03.09.2019
16.	Last day of filing of objections with Regulator of Trade Organizations against decision of the Election Commission, if any.	Thursday	05.09.2019
17.	Last day of decision of Regulator of Trade Organizations on the objections, if any.	Thursday	12.09.2019
18.	Last day of withdrawal of nomination papers (if any)	Friday	13.09.2019 upto 5:00 p.m.
19.	Issuance of final list of candidates for Executive Committee	Friday	13.09.2019
20.	<b>Polling for election of members of Executive Committee at SITE Association of Industry, H-16, Textile Avenue, SITE, Karachi.</b>	Wednesday	18.09.2019 10:00 a.m. to 5:00 p.m.
21.	Announcement of provisional results of elections of Executive Committee	Wednesday	18.09.2019 6:00 p.m.
22.	Last date for filing of nominations for election of President/Senior Vice President/Vice President	Wednesday	25.09.2019 Upto 5:00 p.m.
23.	Meeting of Election Commission to scrutinize nomination papers and issuance/display of the list of candidates for the seats of President/Senior Vice President/Vice President	Saturday	28.09.2019 6:00 p.m.
24.	<b>Election of President/Senior Vice President/Vice President by the members of Executive Committee for the year 2019-20 at SITE Association of Industry, H-16, Textile Avenue, SITE, Karachi.</b>	Monday	30.09.2019 3:30 p.m.
25.	<b>Annual General Meeting. Official announcement of final results of the election of Executive Committee members and office bearers. The AGM will be held at SITE Association of Industry, H-16, Textile Avenue, SITE, Karachi.</b>	Monday	30.09.2019 4:00 p.m.

**POLLING HOURS : 10:00 a.m. to 5:00 p.m.**

**LUNCH / PRAYER'S BREAK : 1:00 p.m. to 2:00 p.m.**