

S.I.T.E. ASSOCIATION OF INDUSTRY

AIWAN-E-SANAT, H-16, TEXTILE AVENUE, SITE KARACHI - 75700 PAKISTAN

Summary of amendments in the Memorandum & Articles of Association of SITE Association of Industry for ratification in the Extraordinary General Meeting scheduled to be held on 29th September 2025 in the office of the Association

AMENDMENTS IN MEMORANDUM

New clauses added as per Trade Organizations Act & Rules 2013, 2022 & 2025 and as per and approved statutory template issued vide SRO-525(I)/2016 dated 01-06-2016

To achieve the aims & objectives, formation of Sub-Committees, Advisory Councils, Think-Tanks and appoint Coordinators, Conveners and Members and define the Charters, Bye-laws and parameters of their working duly approved by the Executive Committee;

To represent in KCCI by authorized representative or sitting President, in the Executive Committee of provide representation to affiliated Industrial Town Associations through their bonafide nominees in the Executive Committee of Chamber, under law and on need basis, and use the platform of Chamber to achieve common objects and liaison/ coordination with the Government.

To establish, maintain & operate "SITE Association Fire Station" through dedicated fire tenders and ambulance to safeguard member industries from colossal losses in case of fire eruption in factories and to deal with all associated matters on priority to keep the SITE Association Fire Station fully functional 24/7.

To support, collaborate and coordinate with Kulsumbai Valika Social Security SITE Hospital, SITE, Karachi, in providing quality healthcare services to the registered employees & their families of the member industries.

To establish SITE Industrial & Export Development and Research Cell for the purpose of research, trainings and capacity building in collaboration with the Government or any recognized international or national organization in the areas which are of interest of Members akin cotton, textile, value-addition, cost of production, cost of doing business, new investments, machinery upgrade, statistics compilation of various related statistics, preparation of proposals for trade, import & export policy, federal & provincial budgets, industrial policy and other related legislations, rules, procedures and policies of the government;

To establish SITE Association of Industry's "Industry House" in order to promote industrialization, one window operation to achieve ease of doing business and lower down manufacturing cost, facilitate through policy & facilitation measures, to support creation of more jobs and to establish various departments under Industry House such as B2B meeting facilities, Guest house/accommodation service for Foreign Buyers, Quality Testing facilities, Permanent Product Showcase facility and EXP-IMP Bank branches for exporters' facilitation.

To establish SITE Association's Institute(s) and its Campuses independently or in collaboration with the Government or any recognized international or national organization, for professional development and technical training of human resource engaged in the textile industry, encouraging best practices, compile curricula and courses in view of the industry's requirement and issue Certificates, Diplomas etc. maintaining registration and affiliation with concerned Educational Board(s)/Authorities & Academia;

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AMENDMENTS IN ARTICLES

[New Articles added in compliance to approved statutory template issued vide SRO-525\(I\)/2016 dated 01-06-2016, Trade Organizations Act and Rules 2013, 2022 & 2025 and Companies Act 2017](#)

ADMISSION FEE & ANNUAL SUBSCRIPTION AND OTHER SERVICES & SITE SELF-SECURITY SYSTEM CHARGES:

The different fee(s) charged by the Association are being updated in the articles separately as **Annexure** (given on Page-4).

MEMBERSHIP REGISTER, CERTIFICATE, MEMBER IDENTITY CARD

A manual as well as computerized and online register of members, in the form specified in Annex-I of Schedule-B of the Trade Organization Rules 2013, shall be maintained at the Central/ Head Office of Association in which business name, name of the authorized representative, addresses and other relevant information about all Members shall be entered class wise and all changes shall be recorded in this regard whenever it takes place.

The Executive Committee may decide necessary particulars for entry in the Register, from time to time. All changes in the address or particulars of the members will be intimated by the members in writing to the Secretary General and also to the Secretary (North Zone/ South Zone) concerned.

Every Member shall have the right to have the name of authorized representative changed, whenever so desired, but no such change shall be affected after 03 days of the announcement of the Election Schedule. This restriction shall not to apply to members who are not eligible to vote.

Every Member has the right to inspect the Register and shall be entitled to obtain a certificate of membership under the seal of the Association and member's identity card.

BIENNIAL ELECTION

Members of the Executive Committee shall be elected in accordance with Rules 13 to 21 of Trade Organizations Rules 2013 and amendment in T.O. Rules thereof under SRO 1057(1)/2023 dated 8th August 2023 amending Rule 13 (Biennial Elections), Sub-Rule 10 & 11 of Rule 20 and Sub-Rule 12, 13, 14 & 15 of Rule 21 (Two-Years tenure of Office Bearers) between the 1st day of July and 30th day of September of a due election year.

Newly elected Members/ Office Bearers will take over on 1st October of Election Year. Neither postal ballot nor proxy will be allowed.

FINANCES

The funds of the Association shall be applied in defraying the expenses and shall be applicable in or towards the acquisition by purchase, lease or otherwise and furnishing and maintenance of suitable premises and assets for the use of the Association and shall be subject to the general control, direction and approval of the Executive Committee and/or Zonal Committee in respective zones.

No person, except persons duly authorized by Executive Committee or Zonal Committee and acting within the limits of the authority as conferred, shall have authority to sign any cheque or to enter into any contract so as thereby to impose any liability on the Association or to pledge the assets of the Association.

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To collect contribution and any other sort of funding for any of the purpose of Association and its defraying/ utilizing shall be subject to the approval of Zonal Committee and endorsement of Executive Committee.

BOOKS OF ACCOUNTS

The Executive Committee or Zonal Committee, as the case may be, shall cause to be kept proper books of account as required under Section 220 of the Companies Act 2017 so that such books of account shall be kept at the Registered Office or at such other place as the Executive Committee or Zonal Committee may think fit as provided in the said section 220 and shall be open to inspection by the Executive Committee during business hours.

INSPECTION BY MEMBERS

The Executive Committee shall from time to time determine the time and places for inspection of the accounts and books of the Association by the members not being Executive Committee members, and no member (not being an Executive Committee Member) shall have any right to inspect any account and book or papers of the company except as conferred by law or authorized by the Executive Committee Members or by the association in General Meeting.

ANNUAL ACCOUNTS

The Executive Committee Members shall as require by section 223 of the Companies Act 2017 cause to be prepared and to be laid before the Association in Annual General Meeting such financial statements duly audited and reports of the auditors and the Executive Committee as are required under the Companies Act 2017.

COPY OF ACCOUNTS TO BE SENT TO MEMBERS

A copy of financial statements along with the reports of Executive Committee and Auditors of the Association shall, at least twenty-one (21) clear days before the holding of the General Meeting, be sent to all the members and the persons entitled to receive notices of General meetings, in the manner in which notices are to be given as provided in section 55 of the Companies Act 2017.

INDEMNITY

Every officer or agent for the time being of the Association may be indemnified out of the assets of the Association against any liability incurred by him in defending any proceedings, whether civil or criminal, arising out of his dealings in relation to the affairs of the Association, except those brought by the Association against him in which judgment is given in his favour or in which he is acquitted, or in connection with any application under section 492 of the Companies Act 2017 in which relief is granted to him by the Court.

SECRECY

Every Executive Committee Member, Secretary General or Secretaries, Auditor, Trustee, Member of Zonal Committees, officer, employee, servant, agent, accountant, or other person employed in the business of the association shall observe strict secrecy representing all transactions of the Association, and the state of account with individuals and in matters relating thereto and shall not reveal any of the matters which may come to his knowledge in the discharge of his duties except when required so to do by the Executive Committee or the Association in general meeting or by a Court of Law, and except so far as may be necessary in order to comply with any of the provisions herein contained.

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ANNEXURE

NOTIFICATION

SITE ASSOCIATION OF INDUSTRY'S MEMBERSHIP ADMISSION FEE, ANNUAL SUBSCRIPTION / RENEWALS

All corporate and associate members shall pay an Admission Fee, Annual Subscription and SITE Self-Security System Charges as under or revised by the Executive Committee from time to time:-

The SITE Association of Industry's Executive Committee in exercise of power and authority vested under the law, has revised the Association's Membership Admission Fee, Annual Subscription & Renewals, effective from membership year commencing from 1st April 2023 being determined and approved by the Executive Committee in its meeting held on 9th May 2022, followed by ratification in the 58th Annual General Meeting of SITE Association of Industry held on 27th September 2022.

(A) ADMISSION FEE & ANNUAL SUBSCRIPTION

CATEGORY / CLASS	ADMISSION FEE (NEW MEMBERSHIP)	ANNUAL SUBSCRIPTION (RENEWAL)
Corporate Member	Rs. 5,000/-	Rs. 20,000/-
Associate Member	Rs. 5,000/-	Rs. 20,000/-

(B) SITE SELF SECURITY SYSTEM (MONTHLY CHARGES)

CATEGORY / CLASS	UPTO 0.5 ACRE	UPTO 1.0 ACRE	ABOVE 1.0 ACRE	MULTIPLE PLOTS / UNITS
Corporate	5,000/-	10,000/-	15,000/-	20,000/-
Associate	5,000/-	10,000/-	15,000/-	20,000/-
Warehouses & others	5,000/- (fixed).			

SECRETARY GENERAL
SITE ASSOCIATION OF INDUSTRY