

# S.I.T.E. ASSOCIATION OF INDUSTRY

AIWAN-E-SANAT, H-16, TEXTILE AVENUE, SITE KARACHI - 75700 PAKISTAN

Tel.: +9221-32560704-05, 32562883, Email: sg@site-association.org Website: www.site-association.org

Dated: 13<sup>th</sup> July 2024

TO: ALL MEMBERS OF SITE ASSOCIATION OF INDUSTRY

## **ELECTION PROGRAM** **NOTICE OF ELECTION FOR EXECUTIVE COMMITTEE MEMBERS** **FOR 2-YEARS TERM (OCTOBER 2024 TO SEPTEMBER 2026)**

All Members are hereby notified that the Annual Elections on all twelve (12) seats of the Members of the Executive Committee of SITE Association of Industry will be held as per Rules 13 to 19 of the Trade Organizations Rules, 2013 on **Thursday, 19<sup>th</sup> September 2024 between 10:00 a.m. to 5:00 p.m. (with Lunch/Prayer's Break from 1:00 p.m. to 2:00 p.m.)**, at the Office of SITE Association of Industry, H-16, Textile Avenue, SITE, Karachi, as per **Election Schedule annexed herewith**, duly approved by the Executive Committee of the Association in its meeting held on 12-07-2024.

### **VACANCIES**

Following members of the Executive Committee shall retire on 30<sup>th</sup> September 2024.

1. Mr. Muhammad Kamran Arbi
2. Mr. Muhammad Hanif Tawakkal
3. Mr. Muhammad Farhan Ashrafi
4. Mr. Riaz Uddin
5. Mr. Abdul Kadir Bilwani
6. Mr. Muhammad Hussain Moosani
7. Mr. Saleem Nagaria
8. Mr. Abdul Rasheed
9. Mr. Tarique Rehman
10. Mr. Rizwan Lakhani
11. Mr. Murtaza Ajaz Saya
12. Mr. Abdullah Haris

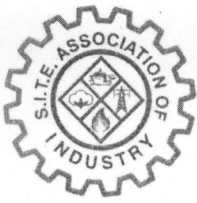
### **ELECTION COMMISSION**

Pursuant to Rule-16 of the Trade Organizations Rules 2013, the Executive Committee of SITE Association of Industry, simultaneously with approval of the election schedule, has appointed Election Commission comprising of the following three members:

- |                              |          |
|------------------------------|----------|
| 1. Mr. Muhammad Tariq Yusuf  | Chairman |
| 2. Mr. Iqbal Arbi            | Member   |
| 3. Mr. Zulfiqar Ali Chaudhry | Member   |

### **ELIGIBILITY TO VOTE & ELECTORAL COLLEGE**

The electoral college for the Executive Committee Members shall be the members of General Body. As per provisions of Rule-15 of the Trade Organizations Rules 2013, those members who have completed at least two years of valid membership of SITE Association as on the date of



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announcement of election schedule and **renewed their membership by 31<sup>st</sup> March 2024 will be entitled to cast vote.**

The proprietor, Partner or Director of the member-firm or company, concern or a person, not below the rank of General Manager, authorized by the board of directors of public limited company or a multinational company shall be entitled to cast vote at the time of election only if name of such person has already been registered with the Secretary General and his name appears on the list of voters.

The signature obtained at the time of casting vote must tally with the specimen signature card already deposited with the Association.

## PRODUCTION OF COMPUTERIZED NATIONAL IDENTITY CARD (CNIC) OR PASSPORT

The voters shall have to produce original and valid Computerized National Identity Card (CNIC) or Passport whose number would be recorded on the counterfoil at the time of casting vote.

## ISSUANCE / DISPLAY OF PROVISIONAL LIST OF VOTERS

Provisional List of Voters will be displayed on **22<sup>nd</sup> July 2024.**

## DISPLAY OF FINAL LIST OF VOTERS

Final List of Voters shall be displayed on **23<sup>rd</sup> August 2024.**

## NOTICE FOR ANNUAL GENERAL MEETING

Notice for Annual General Meeting shall be issued on **28<sup>th</sup> August 2024.**

## ISSUANCE OF NOMINATION FORMS

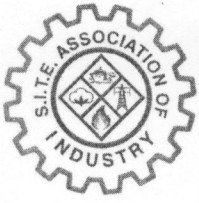
Availability of Nomination Forms for election of the Executive Committee members would be from **24<sup>th</sup> August 2024.**

## PROPOSERS, SECONDEES AND CANDIDATES

The prescribed nomination forms filled in neatly and duly proposed, seconded by a duly registered voter and signed in the appropriate column would be filed by any person who is eligible to contest the election for the vacant posts of Executive Committee members to the Secretary General.

## LAST DATE FOR FILING OF NOMINATION FORMS

Last date for filing of Nominations for election of Executive Committee Members is **28<sup>th</sup> August 2024 up to 5:00 p.m.**



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## **DISPLAY OF LIST OF CANDIDATES FOR EXECUTIVE COMMITTEE**

Meeting of Election Commission to scrutinize nomination papers will be held on **29<sup>th</sup> August 2024 at 11:00 a.m.** and List of Candidates for Executive Committee will be issued / displayed the same day.

## **WITHDRAWAL OF NOMINATION PAPERS**

Last date for withdrawal of nominations to exclude appearance of name of candidates from the Ballot Paper is **13<sup>th</sup> September 2024 by 4-00 p.m.**

## **FINAL LIST OF CANDIDATES FOR EXECUTIVE COMMITTEE**

Final List of Candidates for the Executive Committee Members will be issued on **13<sup>th</sup> of September 2024, by 5-00 p.m.**

## **POLLING FOR ELECTION OF THE EXECUTIVE COMMITTEE MEMBERS**

Polling for election of the members of Executive Committee would be held on **Thursday, 19<sup>th</sup> September 2024 from 10:00 a.m. to 5:00 p.m.** at the office of SITE Association of Industry, H-16, Textile Avenue, S.I.T.E., Karachi. Provisional results shall be announced after polling is completed.

## **NOMINATIONS FOR OFFICE BEARERS**

Last date for filing of nominations for election of Office Bearers i.e. President / Senior Vice President / Vice President, is **21<sup>st</sup> September 2024 up to 5:00 p.m.**

## **ELECTION OF OFFICE BEARERS & ANNUAL GENERAL MEETING**

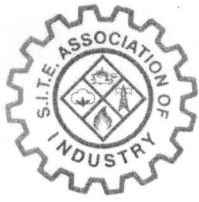
Election of President / Senior Vice President / Vice President by the members of Executive Committee will be held on **25<sup>th</sup> September 2024 at 11:00 a.m.** at the Office of SITE Association of Industry, followed by Annual General Meeting at 12:00 noon the same day.

## **BY ORDER OF THE EXECUTIVE COMMITTEE OF SAI**

**Muhammad Faheem**  
Secretary General

**Enclosed: Election Schedule 2024-26.**

**Copy to: The Regulator, Directorate General of Trade Organizations, Islamabad.**



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## SCHEDULE OF ELECTION OF EXECUTIVE COMMITTEE MEMBERS FOR THE TERM OCTOBER 2024 TO SEPTEMBER 2026

SN	DESCRIPTION	DAY	DATE & TIME
1.	Announcement of Election Schedule	Saturday	13 July 2024
<b>16-17 JULY 2024 - ASHRA HOLIDAYS</b>		<b>Tue-Wed</b>	
2.	Last date for receiving changes, if any, regarding names of authorized representatives in List of Voters	Thursday	18 July 2024
3.	<b>Issuance/Display of Provisional List of Voters</b>	<b>Monday</b>	<b>22 July 2024</b>
4.	Last date to file any objections on Provisional List of Voters with Secretary General, if any.	Saturday	27 July 2024
5.	Intimation of action taken by the Secretary General on the objections or changes, if any, sent by members	Friday	02 Aug 2024
6.	Last date for receipt of representations to Election Commission against the decision of Secretary General, if any.	Tuesday	06 Aug 2024
7.	Decision of the Election Commission on representations	Friday	09 Aug 2024
8.	Last date of filing Appeal with Regulator of Trade Organizations against the decisions of Election Commission.	Tuesday	13 Aug 2024
9.	Regulator (TO) to decide appeal (if any)	Thursday	22 Aug 2024
10.	<b>Display of Final List of Voters</b>	<b>Friday</b>	<b>23 Aug 2024</b>
11.	<b>Issuance of Nomination Papers for election of Executive Committee members</b>	<b>Saturday</b>	<b>24 Aug 2024</b>
12.	<b>Last date for receiving of Nomination Papers for election of Executive Committee members</b>	<b>Wednesday</b>	<b>28 Aug 2024</b> <b>(till 5:00 p.m.)</b>
13.	<b>Issuance of Notice and Agenda for the Annual General Meeting</b>	<b>Wednesday</b>	<b>28 Aug 2024</b>
14.	Final List of Voters shall be provided to each contesting candidate	Thursday	29 Aug 2024
15.	Meeting of Election Commission to scrutinize nomination papers and issuance/display of List of candidates for Executive Committee	Thursday	29 Aug 2024 (11:00 a.m.)
16.	Last date for Filing of objections to Election Commission against the nomination of candidates for Executive Committee	Friday	30 Aug 2024 (till 5:00 p.m.)
17.	Decision of Election Commission on objections filed	Monday	02 Sep 2024
18.	Last day of filing of appeal with Regulator of Trade Organizations against decision of the Election Commission, if any.	Wednesday	04 Sep 2024
19.	Decision of Regulator of Trade Organizations on the objections, if any.	Wednesday	11 Sep 2024
20.	Last day of withdrawal of nomination papers (if any)	Friday	13 Sep 2024 (till 4-00 p.m.)
21.	<b>Issuance of final list of candidates for Executive Committee</b>	<b>Friday</b>	<b>13 Sep 2024</b> <b>(5:00 p.m.)</b>
22.	<b>Polling for election of members of Executive Committee at SITE Association of Industry, H-16, Textile Avenue, SITE, Karachi.</b>	<b>Thursday</b>	<b>19 Sep 2024</b> <b>(10 am-5 p.m.)</b>
23.	Announcement of provisional results of election of Executive Committee	Thursday	19 Sep 2024
24.	Issuance of nominations papers for election of Office Bearers	Friday	20 Sep 2024
25.	<b>Last date for filing of nominations papers for Office Bearers</b>	<b>Saturday</b>	<b>21 Sep 2024</b> <b>(till 5-00 p.m.)</b>
26.	Meeting of Election Commission to scrutinize nomination papers and issuance/display of the List of candidates for the seats of Office Bearers	Monday	23 Sep 2024 (12:00 noon)
27.	<b>Election of President, Senior Vice President and Vice President by the members of Executive Committee for the year 2024-26 at SITE Association</b>	<b>Wednesday</b>	<b>25 Sep 2024</b> <b>(11:00 a.m.)</b>
28.	<b>Annual General Meeting, Official announcement of final results of the election of Executive Committee members and office bearers.</b>	<b>Wednesday</b>	<b>25 Sep 2024</b> <b>(12:00 noon,</b> <b>followed by lunch)</b>

POLLING HOURS: 10:00 a.m. to 5:00 p.m. (LUNCH / PRAYER'S BREAK: 1:00 p.m. to 2:00 p.m.)