

SITE Association of Industry

H-16, Textile Avenue, SITE, Karachi. Tel: 32560704-5, email: sg@site-association.org

Dated: 12th July 2023

TO: ALL MEMBERS OF SITE ASSOCIATION OF INDUSTRY

ELECTION PROGRAM 2023-24 **NOTICE OF ELECTION FOR EXECUTIVE COMMITTEE MEMBERS** **FOR 2-YEARS TERM (OCTOBER 2023 TO SEPTEMBER 2025)**

All Members are hereby notified that the Annual Elections on six (6) seats of the retiring Members of the Executive Committee of SITE Association of Industry will be held as per Rules 13 to 19 of the Trade Organizations Rules, 2013 on **Tuesday, 19th September 2023 between 10:00 a.m. to 5:00 p.m. (with Lunch/Prayer's Break from 1:00 p.m. to 2:00 p.m.)**, at the Office of SITE Association of Industry, H-16, Textile Avenue, SITE, Karachi, as per **ELECTION SCHEDULE** annexed herewith duly approved by the Executive Committee of S.I.T.E. Association of Industry in its meeting held on 10-07-2023.

VACANCIES

Following members shall retire on 30th September 2023 after completion of 2-years term:

1. SAUD MAHMOOD
2. SALEEM PAREKH
3. AZEEM M. AFZAL MOTIWALA
4. NAVEED WAHID
5. KHALID RIAZ
6. MUHAMMAD RIAZ DHEDHI

ELECTION COMMISSION

Pursuant to Rule-16 of the Trade Organizations Rules 2013, the Executive Committee of SITE Association of Industry, simultaneously with approval of the election schedule, has appointed Election Commission comprising of the following three members:

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|------------------------------|----------|
| 1. Mr. Muhammad Tariq Yusuf | Chairman |
| 2. Mr. Iqbal Arbi | Member |
| 3. Mr. Zulfiqar Ali Chaudhry | Member |

ELIGIBILITY TO VOTE & ELECTORAL COLLEGE

The electoral college for the Executive Committee Members shall be the members of General Body.

As per provisions of Rule-15 of the Trade Organizations Rules 2013, those members who have completed at least two years of their valid membership of SITE Association as on the date of announcement of election schedule and renewed their membership **by 31st March 2023** will be entitled to cast vote.

The proprietor, Partner or Director of the member-firm or company, concern or a person, not below the rank of General Manager, authorized by the board of directors of public limited company or a multinational company shall be entitled to cast vote at the time of election only if name of such person has already been registered with the Secretary General and his name appears on the list of voters.

The signature obtained at the time of casting vote must tally with the specimen signature card already deposited with the Association.

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PRODUCTION OF COMPUTERIZED NATIONAL IDENTITY CARD (CNIC) OR PASSPORT

The voters shall have to produce original and valid Computerized National Identity Card (CNIC) or Passport whose number would be recorded on the counterfoil at the time of casting vote.

LAST DATE FOR RECEIVING CHANGES, IF ANY, REGARDING NAMES OF AUTHORISED REPRESENTATIVES IN LIST OF VOTERS

Last date for receiving changes, if any, regarding names of authorized representatives in List of Voters is **15th July 2023 up to 5:00 p.m.**

ISSUANCE / DISPLAY OF PROVISIONAL LIST OF VOTERS

Provisional List of Voters will be displayed on **19th July 2023**.

OBJECTIONS TO THE ENTRIES IN THE PROVISIONAL LIST OF VOTERS

Last date to file any objections on Provisional List of Voters with Secretary General, if any, is **26th July 2023**.

ACTION ON OBJECTIONS BY SECRETARY GENERAL

Secretary General will intimate action on the objections, if any, by **3rd August 2023**.

REPRESENTATIONS TO ELECTION COMMISSION AGAINST THE DECISION OF SECRETARY GENERAL

Last date for receipt of representations to Election Commission against the decision of Secretary General, if any, is **7th August 2023**.

DECISION OF THE ELECTION COMMISSION ON REPRESENTATIONS

The Election Commission will decide the dispute pertaining to the eligibility of a member aggrieved with the decision of Secretary General and intimate the same by **10th August 2023**.

LAST DATE OF FILING APPEALS WITH REGULATOR OF TRADE ORGANIZATIONS AGAINST THE DECISIONS OF ELECTION COMMISSION

Last date of filing appeals with Regulator of Trade Organizations against the decision of Election Commission is **12th August 2023**.

REGULATOR (TO) TO DECIDE APPEAL

The Regular shall decide the appeals by **25th August 2023**.

DISPLAY OF FINAL LIST OF VOTERS AND ISSUANCE OF AGENDA NOTICE FOR ANNUAL GENERAL MEETING

Display of Final List of Voters and issuance of Agenda Notice for Annual General Meeting would be on **25th August 2023**.

ISSUANCE OF NOMINATION FORMS

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Availability of Nomination Forms for election of the Executive Committee members would be from **26th August 2023**.

PROPOSERS, SECONDEES AND CANDIDATES

The prescribed nomination forms filled in neatly and duly proposed, seconded by a duly registered voter and signed in the appropriate column would be filed by any person who is eligible to contest the election for the vacant posts of Executive Committee members to the Secretary General.

LAST DATE FOR FILING OF NOMINATION FORMS

Last date for filing of Nominations for election of Executive Committee Members is **30th August 2023 up to 5:00 p.m.**

DISPLAY OF LIST OF CANDIDATES FOR EXECUTIVE COMMITTEE

Meeting of Election Commission to scrutinize nomination papers will be held on **31st August 2023 at 11:00 a.m.** and List of Candidates for Executive Committee will be issued / displayed the same day.

FILING OF OBJECTIONS TO ELECTION COMMISSION AGAINST NOMINATIONS

Objections to Election Commission against the nomination of candidates for Executive Committee, if any, can be filed up to **2nd September 2023 by 5-00 p.m.**

DECISION OF ELECTION COMMISSION ON OBJECTIONS FILED

The Election Commission will decide on the objections filed against nominations of candidates for the Executive Committee by **5th September 2023**.

FILING OF APPEAL WITH REGULATOR OF TRADE ORGANIZATIONS AGAINST DECISION OF THE ELECTION COMMISSION.

Last date of filing appeal with the Regulator of Trade Organizations against the decision of Election Commission is **7th September 2023**.

DECISION OF REGULATOR OF TRADE ORGANIZATIONS ON THE APPEALS

Last date of decision of Regulator of Trade Organizations on the objections is **14th September 2023**.

WITHDRAWAL OF NOMINATION PAPERS

Last date for withdrawal of nominations to exclude appearance of name of candidates from the ballot paper is **15th September 2023 by 4-00 p.m.**

FINAL LIST OF CANDIDATES FOR EXECUTIVE COMMITTEE

Final List of Candidates for the Executive Committee Members will be issued on **15th of September, 2023, by 5-00 p.m.**

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POLLING FOR ELECTION OF THE EXECUTIVE COMMITTEE MEMBERS

Polling for election of the members of Executive Committee would be held on **Tuesday, 19th September 2023 from 10:00 a.m. to 5:00 p.m.** at the office of SITE Association of Industry, H-16, Textile Avenue, S.I.T.E., Karachi. Provisional results shall be announced after polling is completed.

NOMINATIONS FOR OFFICE BEARERS

Last date for filing of nominations for election of Office Bearers i.e. President / Senior Vice President / Vice President, is **22nd September 2023 up to 5:00 p.m.**

ELECTION OF OFFICE BEARERS

Election of President / Senior Vice President / Vice President by the members of Executive Committee will be held on **26th September 2023 at 11:00 a.m.** at the Office of SITE Association of Industry.

ANNUAL GENERAL MEETING

The Annual General Meeting will be held on **Tuesday, 26th September 2023 at 12:00 noon** at the office of SITE Association of Industry.

BY ORDER OF THE EXECUTIVE COMMITTEE


Muhammad Faheem
Secretary General

Enclosed: Election Schedule 2023-24.

cc: The Regulator, Directorate General of Trade Organizations, Islamabad.